

Evangelical Fellowship of India
805/92, Deepali Building,
Nehru Place, New Delhi – 110019

29.01.2019

**Subject: Inviting quotation for sale of condemned material like furniture & fixture
and office & other equipment (scrap item)**

Evangelical Fellowship of India situated at 805/ 92 Deepali Building, Nehru Place, New Delhi - 110019, intend to sale the condemned material like furniture & fixture and office & other equipment (scrap item) on "as is where is" basis, lined at RZ - 122, Street No 3, Palam Dabri Marg, Vaishali, Vaishali Colony, Dabri, New Delhi, Delhi – 110045.

Sale quotations are invited from the interested parties for the sale of condemned material like furniture & fixture and office & other equipment (scrap item).

Interested parties can draw their bids at the office situated at 805/ 92, Deepali Building, Nehru Place, New Delhi - 110019 latest by Monday, 04.02.2019 before 3 PM.

**(I) Schedule of sale of condemned material like furniture &
fixture and office & other equipment (scrap item)**

Sn	Description	Time Line
1	Name of Work	Sale of the condemned material like furniture & fixture and office & other equipment (scrap item)
2	Date of Inspection of the condemned material like furniture & fixture and office & other equipment (scrap item)	Inspection of the condemned material like furniture & fixture and office & other equipment (scrap item) can be done at RZ - 122, street no 3, palam dabri marg, vaishali colony, dabri, new delhi, delhi - 110045 between 11 am to 2 pm till Friday, 01.02.2019
3	Opening of Quotation	Quotations should be submitted personally. The last date of submission is 04.02.2019, Monday before 3 pm

4	Address of submission of quotation	Mr. Viajyesh Lal General Secretary, Evangelical Fellowship of India office, 805/ 92 Deepali Building, Nehru Place, New Delhi – 110019 Landline No: 011-41618433
5	Time period for payment	within 1 day i.e. Tuesday, 05.02.2019
6	Contact person in case of query	In case of any query you may contact Mr. Samson Kumar Finance Officer Evangelical Fellowship of India Mobile no: +91- 8800824097

(II) Particular of the furniture & fixture and office & other equipment

<u><i>Furniture & Fixture</i></u>		
1	Bunk Beds	25
2	Angle Rack	Lot
3	Ply Sheet 700x900mm	Lot
4	Bed 6x4 and mattress	Lot
5	Bedsheet, blankets, pillow, doormat etc.	Lot
6	Chairs	Lot
7	Coir Mattress	Lot
8	Cupboard 9'x3'x2' (First Floor)	Lot
9	Cupboard (First Floor)	Lot
10	Cupboard 8'x6' (First Floor)	Lot
11	Kushion & Dunlop with materials	Lot
12	Cussion for table	Lot
13	Cupboard - Kitchen 6'x8', 16x20, 3x4	Lot
14	Pin Board	2 pcs
15	Plastic Charis	12
16	Podium	1
17	Shelves 225x900mm	Lot
18	Plyboard & Sheet 700*225mm	Lot
19	Slotted Angel 2.25 meter	Lot
20	Sofa Set	Lot
21	Stool & Double Drawer 2.5'x2' = 5x4= 20'	Lot
22	Table Chair etc in Office	Lot
23	Table Double Drawer 4'x4' = 16'	Lot
24	Miscellaneous Items	Lot

<u>Office Equipments</u>		
1	25 Liter Gysar	Lot
2	Wall Fan	Lot
3	Glen Cooking range - GL461 EL 4 Burner Gas Stove	1
4	Wall Fan (Basement Library)	Lot
5	Exhaust Fan	Lot
6	Miscellaneous Items	Lot

(III) Terms & Conditions

1. Procedure for submission of Bid

- i. No Bid will be received by post after the specified date & time.
- ii. In the event of office remaining closed on the date of the bid, for any unforeseen reason, the quotation shall be received and opened on the next working day.
- iii. Bidder should sign on all the pages of the documents.

2. Reserve Price for condemned material like furniture & fixture and office & other equipment (scrap item)

- i. Reserve Price for the lot of condemned material like furniture & fixture and office & other equipment (scrap item) will be Rs. 8,00,000.00 (Eight Lakh Only)

3. Inspection – Quality and Quantity for condemned material like furniture & fixture and office & other equipment (scrap item)

- i. The material are offered purely on “as is where is” basis.
- ii. Pick & choose method of collection is strictly prohibited.
- iii. The tenderer should thoroughly satisfy themselves about the nature, condition & quality of material at the time of Inspection.
- iv. The material will be only sold on LOT Basis.
- v. The Entire material lying in the lot will have to be lifted by the purchaser so as to clear the entire Lot at a time

4. Acceptance of Offer

- i. Evangelical Fellowship of India reserve the right to accept or to reject the highest bid without assigning any reason and Evangelical Fellowship of India may sale the material to one or more than one tenderer as it may fit in and no claim / complain in this regard from the highest bidder will be entertained.
- ii. The successful bidder will be intimated about the acceptance of their offer under telephonically.
- iii. The tenderer should return the duplicate copy of sale order duly signed and stamped as token of acceptance.

5. Payment Term

- i. The successful bidder should remit the sale proceed in the form of cheque in favour of Evangelical Fellowship of India within one day from the date of acceptance of the bid.
- ii. In case of default in payment within the time limit as specified above, the contract automatically stands cancelled.
- iii. Evangelical Fellowship of India reserves the right to accept or not to accept the payment beyond the specified time limit.

6. Lifting Period

- i. Entire material has to be lifted within one day from the assigning of the contract.
- ii. In the event the material is not lifted by the buyer in entirety, the contract stands automatically cancelled thereby forfeiting the sales proceed deposited by the bidder.

7. Collection & Disposal / Recycling of Material

- i. Lifting of all scrap from "as it where is basis" will be total & complete risk and responsibility of the condemned material like furniture & fixture and office & other equipment (scrap item) Purchaser.
- ii. All statutory requirement including environment, health, safety & labour, enactments should be strictly followed in respect of persons employed by the purchaser.
- iii. The purchaser shall be solely responsible for fulfilling the prevalent environment law / compliances.
- iv. The purchaser representative/ worker/ lorry driver will strictly have to observe the working hour.

8. General Terms & Conditions

- i. Incomplete & contractual offer are liable for rejection.
- ii. No bidder shall contact any official or staff of Evangelical Fellowship of India on any matter relating to His/ Her from the time of Bid opening to the time of issue of work order.
- iii. All Bidder are strongly advised to furnish all material information in the Bid itself.
- iv. EFI reserve the right to withdraw the offer of sale in full or part thereof, without any reason whatsoever.
- v. Any alteration in all the cases, the rates should be quoted in both in words and figures.
- vi. All kind of legal proceeding in any matter arising out of the contract shall be subject to the jurisdiction of the legal court at Delhi

9. Good & Services or any other prevailing Taxes

- i. The good and service tax or any other prevailing tax as applicable shall be extra.

(IV) TENDER

**Bid for sale the condemned material like furniture & fixture and office &
other equipment (scrap item)**

From (Buyer/Firm/Company address)

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To

The General Secretary,
Evangelical Fellowship of India,
805/92, Deepali Building,
Nehru Place, New Delhi- 110019

With reference to the tender dated 29.01.2019, I / We offer our price / rate as under:

Price Bid Table

Particular	In figures	In words
Price Offer		
Taxes		
Total Price Offer including Taxes		

Place:

Date:

Signature of Tenderer with seal of the firm company